

## New Connection Application (for office use only)

DISCO/Company Name

Sub Division Code & Name

Tracking Id		Application Date	
Connection Type /Tariff		Phase / Load	

Applicant Name	Father/Husband Name

### Step-1: For the filling of Representative of SDO

Application and related documents checked and found correct, hence application accepted/Not accepted due to shortcoming.

1. Proof of Ownership <input type="checkbox"/>	2. Copy of Applicant CNIC <input type="checkbox"/>	3. NOC in case of tenant <input type="checkbox"/>
4. NOC in case of more than one owner <input type="checkbox"/>	5. Copy of neighbor bill <input type="checkbox"/>	6. Test report (not required) <input type="checkbox"/>

Remarks \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of SDC

### Step-2: For the filling of LS (D&R) Checking of Arrear (if any)

1. No Arrear <input type="checkbox"/>	2. Arrear Ref No _____ Amount Rs. _____
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Remarks \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of LS(D&R)

### Step-3: For the filling of LS (Incharge Feeder) Visit to Site for feasibility and survey

1. Area Electrified	2. LT/HT Available	3. Transformer available
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Remarks \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of LS

1. The premises are not defaulter
2. No dispute in the property for which electricity connection applied
3. The premises are properly electrified
4. Estimate prepare as per commercial procedure/SOP.

I hereby agree that the application and attached documents are correct as per my knowledge.

I further recommend and approve the application and Service Connection Estimates for the issuance of Demand Notice to the applicant.

Signature of Sub Divisional Officer